

**ALL SAINTS CHURCH, HARTFORD.**  
**MINUTES**  
**OF THE PCC MEETING HELD ON 20<sup>TH</sup> MAY, 2024**  
**IN CHURCH AT 7P.M.**

A Service of Communion was celebrated by all members of the PCC.

**Present: Revd. Geoff Boucher, Revd. Sam Perez, Tony Humes, Colin Jones, Sue Craven, Paul Fearon, Revd. Clifford Owen, Elaine Levitt, Helen Dowzall, Bev. McCallum, Genene Triggs, Peter King, Lesley Grant, Pam Fearon.**

**Geoff welcomed two new members to the PCC, Bev. McCallum and Genene Triggs.**

1. **Minutes:** The minutes of the PCC Meeting held on 18<sup>th</sup> March, 2024 were approved by all members of the PCC.
2. **Matters Arising:** The pilgrimage to Spain, undertaken by some members of All Saints Church congregation and arranged by Sam Perez was discussed. The journey had been an outstanding success, very tiring but very fulfilling in many ways. Many friendships had been made amongst the group welcoming the travellers, cooking and sharing food and all working together to make the pilgrimage so successful. Thanks had to be made to Sam for arranging such a meaningful journey.
3. **Correspondence:** No correspondence had been received.
4. **Safeguarding:** Colin Jones, our safeguarding officer reported to the meeting that he had completed a number of courses, some in Ely and some done on line. There were areas where improvement was needed, lone working, areas to display posters making people aware of the importance of safeguarding, how we use Data Protection and much more. The meeting was informed that ultimately Safeguarding is the responsibility of the PCC. Paul Fearon informed the meeting that all the DBS checks were well advanced, informing the meeting that all members of the PCC need to complete courses 1, 2 and 3 on safeguarding and these can all be undertaken on line.
5. **Sea Sunday:** Clifford Owen gave a brief account of the service that takes place. Previously it has been held in the Market Square in Huntingdon, with All Saints Church, Huntingdon taking part. These services stopped in 2019 with the onset of Covid. It was now the hope of the Royal Naval Association, Huntingdon and District Branch, the Merchant Naval Association and Sea Cadets Corps to bring this service to All Saints Church, Hartford on Sunday 14<sup>th</sup> July. The service would be attended by the Mayor and Mayoress of Huntingdon.

- 6. Church Wardens Report:** The report had been circulated to the committee prior to the meeting.
- 7. Treasurers Report and approval of PCC Expenses:** The Treasurers Report had been circulated. Paul commented that a transfer of £7,000 has been made from Reserves for cash flow purposes and to cover the Architects Fee of £2,385, the invoice of £1,352 from Brown & Ralph for the winter clean. £525 had been raised for fundraising from Clifford's W2E ride. The Parochial Fees were unlikely to cover the budget this year. Paul was asked about the Grazing Land and he explained the background to the sale of the land and the money now invested in a Restricted Fund. The PCC Expenses were approved by the PCC, these remained the same as the previous year. It was noted that not all the expenses are taken and many are returned for church funds.
- 8. Lighting and Limewash Project:** The papers for the Lighting and Limewash Project had been circulated including The Tender Document for Limewashing, quotations for the Lighting from NALC and CLS and a paper on Costings and Funding.
- Geoff led the discussion. It was agreed to accept the quote from Brown & Ralph for the Limewash. In discussion with Brown & Ralph it had been proposed that the work could be done between New Year and Easter 2025. This was proposed by Sue Craven and seconded by Elaine Levitt and approved unanimously.
- It was agreed that we should proceed with the Lighting. The PCC agreed to accept the proposal for a new internal lighting scheme from CLS Electrical Services Ltd dated 1<sup>st</sup> May 2024 and covering the following work:
- 1 The supply and installation of a new DALI lighting system which includes new wiring to the light fittings, new 10 button control plate and DALI panel.
  - 2 The installation of light fittings to illuminate the Chancel and Nave Roofs
  - 3 The installation of emergency lighting to the Nave, Chancel & North Aisle.
- The work would be done in the first three weeks of November. This was proposed by Peter King and seconded by Helen Dowzall and approved unanimously.
- Including fees the budgeted cost for the Lighting and Limewash project was £66,593. A sum of £2,385 had been paid as the initial fee to the architect leaving a balance required of £64,208.
- There was £44,274 available in the Enhanced Funds leaving a balance of £19,934 required. It was agreed that a grant would be applied for from the Mick George Community Fund, and the balance would be raised through fundraising.
- A faculty will be required for the works to be done.
- 9. Fire Regulations and update on position of Fire Officer:** Geoff reported to the meeting that he had not been able to make contact with Paul Slater regarding becoming the Fire Officer for our church. Geoff would update us at the next meeting.

- 10. Nativity Sets Exhibition:** We were unable to confirm the dates finally for the Nativity Display. We were hoping that Hartford School would come to see all the beautiful displays and dates for this visit were still to be confirmed. Once this was in place we would be able to arrange having the church open for the public to come in. We are also hoping to serve refreshments on these days. Volunteers to cover the open days will be needed.
- 11. Consideration for the replacement of some rose bushes:** Some of the rose bushes at the side of the path which leads to the church door need replacing. These roses were gifted to the church by Andrew Bath and his family. Before anything could be done it was felt that Geoff should have a conversation with Andrew as to the best way to go about this. Subject to this conversation the PCC would consider at a future meeting offering bereaved families the possibility of giving a rose to be planted on the church side of the path. No markers would be placed beside the rose.
- 12. Fundraising and Social Events:** A further event for fun raising has been arranged on 3<sup>rd</sup> August when Crafty Saints along with the Flower Arrangers would join together for a sale of plants, cards and various items of craft. Coffee, Tea and Cake would be available.
- 13. Deanery/Diocesan Reports:** No meetings had been held.
- 14. Any other Business:** Colin Jones informed the meeting that he had arranged for PCC Members to have their photographs taken. These photos would then be placed in a frame with the person's name underneath and the office they hold within the church. This is purely for identification purposes. A member of the committee asked Geoff if everyone had to have their photo taken and he replied no, it was entirely up to the person concerned.

The meeting closed at 9p.m with the committee sharing the Grace.